

**CHARLESTOWN, LIMEKILNS AND PATTIESMUIR COMMUNITY COUNCIL
MINUTES OF MEETING HELD AT GELLET HALL, LIMEKILNS ON 31ST OCTOBER 2017**

1. **Present:** Alex Hill, Sue Hamilton, Callum MacInnes, Alistair Campbell, Peter Curry, Geoff Cartwright, Martin Mulube, Rob Thompson, Lorna Wilkie, Mandy Littlewood.
2. **In Attendance:** Tom Leatherland, Craig Lindsay, Fiona Thompson,
3. **Apologies:** Lesley Scott, Cllr Orton, Cllr Steele, Cllr Verrecchia, George Hipwell, Police, Doreen Kempzell
4. **Minutes of the meeting of September 26th 2017.** Proposed Alex. Seconded Alistair
NB. Geoff Cartwright and Liz Hutchings intend to share the 'Pattiesmuir seat' on the Community Council, so that one or other will be in attendance at each meeting.
5. **Matters Arising from meeting of September 26th 2017.**
 - a) Painted kerbs at the junction. Kerbstones have been painted!! (Amey's 'man with the magic paint pot' has been thanked.)
 - b) Urgent Care Review. The preferred option turns out to be little different from what we have now, with daytime service available at Queen Margaret and 24 hour service at Victoria. Peter Curry said that the new 'Hub' is to be located at Queen Margaret.
 - c) Promenade Railings. Missing rail still missing, but a more secure barrier is now in place.
 - d) Fence in Limekilns Park. Gap still there. Cllr Orton will follow this up.
 - e) Planning Democracy Campaign for Equal Right of Appeal. Several Pattiesmuir residents have sent campaigning postcards to their MSPs.
 - f) Post Office Services. Mobile Post Office is now connected by WIFI, rather than a trailing wire, so is parking by the Green in Limekilns (2.15 – 4.15pm on Thursdays). Hopefully it will soon also provide a service in Charlestown as well.
 - g) Giant Hogweed Eradication Project (hereafter referred to as INNS which stands for Invasive Non-Native Species). Nothing further to report.
 - h) Bins not collected. Bins had again not been uplifted in Brucehaven Road, apparently as a result of parked cars making it unsafe to do so. Please park thoughtfully overnight on Tuesdays! Fife Council requests that, if bins have not been emptied, please leave them out until they are. This could be several days hence! (Drivers submit a written record of bins not collected – and they will return!)
6. **Police.** Nothing to report from the police and no issues raised by residents
7. **Dropped Kerbs**

Following Vanessa Gallagher's visit to the Community Council meeting last month, she, the Secretary, and Cllr Steele had a productive site meeting with Ian Jones. The outcome is two dropped kerbs promised exactly where Vanessa needs them to cross the road at the Cairns and get on a bus in her wheelchair on the opposite side. If anyone knows of urgent requirements for dropped kerbs elsewhere, please let Cllr Steele or the Community Council know.
8. **Charlestown Playpark**
 - a) Secretary had completed the submission of the grant application form for replacement swings by the due date, heard nothing, and discovered yesterday that first one relevant person had been on holiday, followed immediately by another key person. Cllr Orton reports that the application was discussed at the ward meeting today. The outcome was, effectively, 'we haven't got any money' and the decision seemed to be to send us back to meet Claire Lovett.
 - b) Secretary and Martin will arrange a meeting with Claire to talk about how funding works.
9. **Broomhall Estate.**
 - a) Continue to chase Galliford Try/ CTIL for Tele mast update but no correspondence to date.

- c) Dunfermline Press had contacted the Secretary about a proposal to establish a service bus hub in High Valleyfield to better serve the West Fife Villages. Secretary had reiterated that any need for East/West travel was poorly served, since, historically, all routes have been to and from Dunfermline.

13. Councillors.

- a) Councillor Orton has the Fife Council wreath for Limekilns and another for 'Pattiesmuir'
- b) The 3 councillors continue to campaign together to save the Rosyth Support Centre.

14. AOCB

- a) Secretary will update the list of 'What the Community Council is doing / has done' (last updated in 2010!)
- b) Remembrance Day. Rob Thompson agreed to remove last year's wreaths from the War Memorial. As the Church building is out of action, the service will be held in the Queen's Hall. Parking will be at a premium! The parade will march down the cobbled brae. Secretary will ask that Fife council give it a good sweep, to get rid of any wet leaves which could add to the general slippiness. Alex volunteered to lay the Community Council wreath this year.
- c) West Fife Villages Community Council Forum. Rob Thompson reported that the next meeting is likely to vote for the Forum to be wound up.
- d) Merryhill Bridge. Lorna will chase up Network Rail over the poor visibility at the bridge.
- e) Crossford is in line to get 200 houses on the Cairneyhill Road. All their poo is destined for Iron Mill Bay treatment works, which could well mean even more lorries passing through our villages.
- f) Proposed housing at Primrose Lane. The area is designated for housing in the Local Plan (Fifeplan). Rosyth residents have serious concerns about whether the local infrastructure can support such development.
- g) It looks as if Stagecoach will, again this year, not be providing a bus service on Boxing Day and the 2nd January. Please write to them if such a service is important for you.
- h) Floral Display Group is researching the possibility of installing a poly tunnel on the land beside the tennis courts. This would be for joint use by the FDG and Limekilns Primary School.
- i) Date for your diary. 1st January 2018. 2pm. The Breakfast Dip.

Date of Next Meeting: Tuesday 28th November 2017. 7.30pm. Gellet Hall.

Appendix.

Treasurer Report, Review and Update – 31st October 2017

- 1. 16/17 accounts signed off by Independent examiner, a copy has been saved into the community council dropbox folder
- 2. Current status of accounts
 - a. Balance in reserves
 - i. Residents for Responsible Development: £1,074
 - ii. General Fund: £2,626
 - iii. Total Reserves: £3,700
- 3. Reserves have been increasing steadily over the last few years, in order to comply with any potential future restrictions relating to article 13.7 and 13.8 of the constitution which put limits on the surplus funds held by a community council and to further the aims of the council as described in article 1 of the constitution:

The general purpose of a Community Council shall be to ascertain, co-ordinate and express to the local authorities for its area and to public authorities, the views of the community which it represents in relation to matters for which those authorities are responsible and to take such action in the interests of that community as appears to it to be expedient and practicable. Community Councils are encouraged to promote community participation and a sense of community spirit within its community

4. Proposal to establish a sub-committee for Engagement and Long Term Planning with a view to reinvesting current funds to include within its terms of reference items such as:
 - a. Consultation/awareness programme around the village to effectively assess current views and priorities, reach groups who aren't automatically connected to the network of members
 - b. Outreach programme to any local groups and proposals for building a framework for supporting them with our resources
 - c. How to build a longer term view of community development
 - d. Planning concepts – are there over-arching themes where it is worth investing e.g. access

AGREED/ACTION:

- 1) To form this committee – Martin to take the lead
 - 2) Please can all committee members send any existing survey/engagement work to Martin to collate
 - 3) Martin to arrange a time and place for this session
5. As there is a new Treasurer, the delegation of authority around authorised signatories on our accounts needs to be updated.

AGREED:

- a. Signing thresholds are to continue to be 2 authorised signatories for all amounts
 - b. Authorised Signatories are to be Alex Hill – Chair, Callum MacInnes – Vice-Chair, Sue Hamilton – Secretary and Martin Mulube - Treasurer
6. The existing subscription to Association for Protection of Rural Scotland and a potential new subscription to the Planning Democracy campaign were discussed.

AGREED:

- a. To renew the APRS subscription
 - b. To make a decision on the Planning Democracy campaign subscription at the next meeting to allow all councillors to inform themselves of any other campaign groups or bodies that might be more suitable for the council to invest in.
7. Works at the war memorial to secure the path and improve the drainage were discussed with an initial estimate of funding required

AGREED/ACTION:

- a. To commit £400 of community council funds to these improvements
- b. Rob to finalise cost within these allocated funds and ensure the works are carried out
- c. The Rotary Club will contribute towards these costs, approach for funding once costs are finalised