

**CHARLESTOWN, LIMEKILNS AND PATTIESMUIR COMMUNITY COUNCIL
MINUTES OF MEETING HELD AT THE GELLET HALL ON 29th AUGUST 2017**

1. **Present:** Alex Hill, Geoff Cartwright, Lesley Scott, Sue Hamilton, Martin Mulube, Rob Thompson, Lorna Wilkie, Mandy Littlewood,
2. **In Attendance:** George Hipwell, Cllr Orton, Cllr Verrecchia, Fiona Thompson, Anil Rach, Judith Wynne, Karen Grant, Doreen Kempself, Ailsa Swankie (from 8.30pm)
3. **Apologies:** Callum MacInnes, Kat Tebbutt, Peter Curry, Cllr Steele,
4. **Minutes of the meeting of June 27th 2017.** Proposed Lesley; Seconded Alex.
5. **Matters Arising from meeting of June 27th 2017.**
 - a) Street name signs. Church Place signs are with the squad who will fit them. Halketts Hall sign still awaited.
 - b) Lyne Burn pollution. No further concerns reported. The 3P campaign is going well and has had some excellent publicity.
 - c) War Memorial proposed project. A roll of textile has been donated. Alistair Campbell is working out other material requirements.
6. **Police.**
 - a) Secretary had made several attempts to contact the police to no avail – and there is no report from them.
 - b) Two outboard motors have apparently been stolen from a boat in Charlestown Harbour. Rob Thompson said that he was aware that an alert from the Sailing Club has been shared widely with the boating community.
7. **Sutlery.**

On Thursday last week the business of the Sutlery shop was formally transferred from Janice McLellan and Jimmy Wilson to Rakhee and Solomon Patel. A collection has been made for Janice and Jimmy. The money collected will be counted at the end of this meeting. Janice and Jimmy have accepted an invitation to a 'low key' thank you and farewell event at the Wednesday Tea Room in the Gellet Hall at 3pm on 13th September, when the collection will be presented.
8. **Post Office Closure. What Now?**
 - a) With Janice's retirement, the Post Office managers decided to close the Post Office in Charlestown.
 - b) The Post Office is now advertising to see if anyone is interested in running a 'Post Office Local' on their premises.
 - c) The Post Office was asked more than once for the immediate implementation of a Mobile Post Office service in Charlestown. The Post Office did not agree to do this.
 - d) Rob's offer to draft a letter of concern from the CC to the PO was accepted by the CC.
 - e) The Mobile Post Office currently stops on Limekilns Promenade between 2 and 4pm on a Thursday.
 - f) The Bruce Arms are apparently considering whether they could accommodate a Post Office Local.
9. **Charlestown Playpark**
 - a) Callum MacInnes and Deborah have the application form for a grant from the Local Area Committee. The completed form has to be sent to Alistair Mutch who is Local Area Manager. The deadline for the September meeting is now passed. Clarification will be sought whether a grant from them can be used as part funding for replacement swings.
 - b) The park area looks bleak and rather empty now that the swing frames have been removed. There may be an appetite for a community effort to fund a bigger project in

Charlestown. Martin is willing to co-ordinate action on gauging support for this. Members accepted his offer.

10. Hogweed Eradication Project

- a) Lorna had co-ordinated a meeting on 23rd July with interested parties – Con and Yvonne, who work for the Forestry Commission, Councillor Steele, Richard Smith from Fife Council and Geoff Cartwright. It was decided that, if the hogweed issue is to be addressed in Charlestown and Limekilns, it would make sense to do this as a more extensive project covering a wider area and addressing Japanese Knotweed and Himalayan Balsam as well over a 5-7yr period. (Care must be taken to prevent x-contamination through inadvertent transport of noxious plants on vehicle wheels etc.)
- b) Community Councils covering the area from Torryburn to Rosyth and South Dunfermline have been contacted, and publicity is ongoing to get people to report locations. Please participate. Reports may be made in any of the following ways: Text Lorna on 07950222505: or email her on lorna_wilkie@hotmail.com; or use the app www.plantracker.org.uk; or go to www.environment.scotland.gov.uk/inns Thank you Lorna for co-ordinating this work.

11. Mobile Phone Mast Sites.

- a) O2 and Vodaphone are still seeking a site for a mast which will provide indoor 4G reception throughout the villages.
- b) In late April, the consultants invited George Hipwell and the Secretary or a member of the Community Council to walk round the village with them, lest they had missed anything. The Secretary agreed to do so, not 'wearing any other hat' than that of the Community Council Secretary. George Hipwell was unavailable on the suggested date. The consultants noted a possible site behind the Manse. Rob Thompson asked the Secretary whether this should have been reported to the Community Council at the time. She agreed it would have been prudent to have done so.
- c) He further raised the point of order that, as she is a Church Elder, people might perceive that the CC Secretary had a potential Conflict of Interest. (Fife Council's Guidelines state that, where there might be a perceived Conflict of Interest, then the councillor concerned should as a matter of course declare that Conflict of Interest.) The Secretary agreed that it might be perceived that she had a Conflict of Interest in this case, and declared it.
- d) The Kirk Session discussed the possible site on church property at its meeting on 6th June. Mixed views were expressed, but it was decided that the absolute first step would be to arrange a conversation with neighbours. It was therefore astonishing when Galliford-Try published a Pre-application consultation and mailed it to a number of the neighbours.
- e) George Hipwell stated that, according to his records, only one Estate site had ever been proposed by the consultants.
- f) Anil Rach said how much he, and his generation, now expect (and often depend on) mobile phone reception wherever they are
- g) Councillor Orton reminded the CC of the role of the CC as stated in the constitution. He added that Fife Council would only be involved if a site was in their ownership, or if there was a planning application.
- h) The CC agreed that it was best to let the phone company, their agents and the land owners reach an agreed way forward.

12. Pattiesmuir Houses

- a) Geoff Cartwright checked that George Hipwell had received a copy of the letter written by Pattiesmuir residents to Pam Ewen, head of planning, expressing continuing concerns about the approved plans.
- b) He also sought reassurance from the Factor that residents would be kept informed of any plans for the development to proceed. This reassurance was given by the Factor.
- c) George Hipwell said that there was no contact yet with any sort of developer. The Estate is working to see how the development may come to fruition, taking cognisance of the conditions imposed attached to the planning approval.

- d) He also stated that, in his view, it would be quite inappropriate for construction traffic to use the main street for access.

13. Broomhall Estate.

- a) The tree that fell down on Monday beside the Scout Hall was dealt with promptly by the Estate. Thank you
- b) The timber clearance at Iron Mill has been carried out to enable the Lime Centre to carry out a survey of the buildings and structures.

14. Urgent Care Review.

- a) The Community Council had been invited to appoint a representative to participate in the 'Urgent Care Review'. This is to develop the right strategy for future delivery of 'out of hours' services. No member of the Community Council had been available to take part on the three half day workshops. Malcolm Hamilton had expressed his willingness to be co-opted by the Community Council for this role. The Community Council had accepted his offer, and he had attended the first of three meetings. He has written a report which is appended to these minutes.
- b) There was a strongly expressed view in the Community Council that Mental Health is one of the biggest issues for any 'out of hours' service – which currently often fails people in greatest need – who may be inappropriately kept in police cells overnight.

15. Airport Noise Forum

- a) The Community Council had been invited to appoint a representative to participate in the Airport Noise Forum. Tom Leatherland had expressed his interest in this, and his willingness to be co-opted by the Community Council for this role. The Community Council had accepted his offer. The date of the first meeting was changed, meaning that Tom is unable to attend on 7th September. Malcolm Hamilton volunteered to stand in for Tom at this first meeting.
- b) Tom and Malcolm and a small group of concerned residents are compiling questions to be submitted to the Forum convenor in advance of the meeting. The questions will be circulated to CC members.

16. Treasurer's Report.

- a) Kat has yet to get the draft accounts to Sam Burton for examination, and hence has not yet applied for the Fife Council grant.
- b) Kat has indicated that she wishes to resign from the Community Council.
- c) Martin Mulube indicated that he would be happy to take on the role of Treasurer. The Community Council was delighted to accept his offer.

17. Secretary's Report.

- a) Some painting of kerbs at the junction had happened, but not on the portion that needs to be made more visible in the dark. Secretary is following it up.
- b) Secretary receives emails on a regular basis encouraging communities to buy a defibrillator. The villages are still within the urban 8 minute call-out time. (Indeed, the ambulance station has, this week, moved nearer to us!). The professional judgment expressed by some members of the medical profession is that, rather than buying defibrillators, community funds would be better spent on training as many people as possible in CPR.
- c) Bin calendar. The paper version of the bin collection calendars will no longer be delivered to households, but will be available on line.
- d) Young Carer Respite. Secretary had circulated information she had received about new respite provision for Young Carers.
- e) Promenade Railings. Secretary had alerted Fife Council about one now-detached railing. New sections will be welded in where necessary.
- f) Pothole near seaward end of Brucehaven Road. A deep and sharp edged pothole has developed in the tarmac road opposite the Sailing Club. Fife Council is adamant that this road is not adopted, and that they cannot therefore carry out repairs. George Hipwell

contends that it isn't on Broomhall's books either. He will investigate further the documentation for the agreement that was made with Sustrans when the Cycle Track was planned. In the meantime, it is a hazard to be noted.

18. Councillors.

- a) Cllr Verrecchia reported on the campaign to save the Rosyth Resource Centre. (This is a purpose-built building which has provided highly-valued day care for elderly people for the past decade.) He is planning to hold an evening surgery in Limekilns/Charlestown on the last Thursday of the month.
- b) Cllr Orton stated that he does not do surgeries but he was contactable at any time by phone on 872377 or email cllr.tony.orton@fife.gov.uk

19. AOCB

- a) Secretary had recently been reminded about the gap in the fence by the stream in the park. (It has apparently been there for several years.) She will contact John McQueen. Cllr Orton volunteered to follow up if necessary.
- b) Cyclists speeding down the hill past the junction with Brucehaven Road are a continuing hazard.
- c) Jane McIntyre, long-time Postie, retires this week. A number of individuals are arranging cards / gifts locally.
- d) Another great Gala Week this year. Thanks to all involved.
- e) Geoff said that Pattiesmuir residents would like to establish floral displays in the village. Best people to talk to are Lesley and Lorna who are both on the Floral Display Group (whose AGM is on 4th October).
- f) Alex, as CC Chairman, had been invited to the occasion when HRH Prince of Wales will visit the Scottish Lime Centre in Charlestown on 8th September. Unfortunately, neither he, nor Callum, as Vice Chairman, is available to attend.

Date of Next Meeting: Tuesday 26th September 2017. 7.30pm. The College, Pattiesmuir.
Mandy submitted apologies

Statement to the Community Council from Peter Wilson, Session Clerk:

'It became known in late May, that a site to the rear of the Limekilns Church Manse was one of the sites under consideration and at the meeting of Kirk Session on 6th June the possibility was discussed. While members recognised that an improved quality of mobile phone service would be welcomed by many in the communities of Limekilns and Charlestown, Session determined that there should be no progress towards a planning application before a presentation had been made to the neighbours.

While this approach was agreed by the consultants acting on behalf of the telephone operators, it was a surprise to many, when letters intimating progress towards a planning application for the Manse site were received by the Manse and a number of local neighbours in early August. Immediate action led to the letter being withdrawn and an apology being made. The presentation, requested by Kirk Session, took place on Tuesday 15th August in the Gellet Halls, neighbours having received a personal letter of invitation from the church. Additional publicity was given to the meeting when the letter was posted on Facebook and then circulated via the generic e-mail group used by the Community Council for matters of local interest.

Around 25 people attended the Presentation and the Drop In session which preceded it. The background, technical requirements, proposed design, operating access, finance, safety, etc were fully explored by those present, informed by representatives of the telephone operators. It was clear that the neighbours in the immediate proximity were not in favour of the proposal.

Kirk Session will consider the matter again when it meets on 5th September.

URGENT CARE REVIEW PROCESS

INTERIM REPORT BY MALCOLM HAMILTON OF THE FIRST MEETING (23 AUGUST 2017)

Fife Health and Social Care Partnership is reviewing Urgent Care. Community Councils were among several organisations and service providers invited to participate in this review. The aim of this review is:

“ To work out the best possible model of Urgent Care for the people of Fife, within the resources we have.”

The Scottish Government sets out the process for informing, engaging and consulting people in developing health and community care services, which Health Boards must follow. The Fife Health and Social Care partnership is following this guidance to develop a robust and objective proposal.

The process chosen is known as Options Appraisal. This allows different views to be included so there is a full assessment of options. It ensures that all stakeholders inform the decision making process in an open and clear way.

The process requires participation in three workshops. Malcolm Hamilton agreed to take part as a co-opted member of the Community Council.

The first workshop was held in Fife House on 22 August 2017. This considered:

- ! *What are the issues to be addressed?*
- ! *What are the objectives?*
- ! *The criteria to assess possible options*

Approximately 60 people worked in small groups to address the above. Each group scored the different options and the scores from every group were added together to obtain an overall weighted result.

At the second workshop, on 5 September, options will be assessed to see how well each option addresses the agreed objectives. The third workshop on 29 September will consider affordability, value for money and propose which options will be considered further. The preferred options will be identified at this stage.

As far as possible, participants will work together in the same groups on the second and third workshops.

A booklet with information and details of the Options Appraisal process and a definition and explanation of “Urgent Care” is available on request from www.fifehealthandsocialcare.org

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