

West Fife Woodlands

Registered Charity No. SCO48093



Notes of Meeting

Held at Blairhall Community Centre: Thursday 5th July 2018

Attendance

Frank Waterworth (FW), Hilda Carmichael (HC), Alistair Hendry (AH), Andy Trumper (AT), , Ronnie Collins (RC), Alan McGuckin (AMc), Stan Welch (SW) and David Welch (DW).

1. Chair's Welcome

Chair Stan Welch welcomed all to the meeting.

2. Apologies

Liz and Peter McMullan, Maggie Dalgleish and Lynda Milne

3. Minutes of Previous Meeting 7/06/18

Proposed by Alistair Hendry, Seconded by Frank Waterworth.

4. Matters Arising

FW has spoken to John Rogers and has confirmed that John wishes to remain a Trustee until the AGM.

SW confirmed he has still to go to the group's bank to confirm identity.

SW to contact Andrew Clark to discuss a number of actions.

AMc clarified his e mail regarding his offer of assistance to the Acting Secretary.

AMc is prepared to oversee Membership /Relationship

SW will act as archivist for the group and liaison with schools, Fife Council and Forestry Commission.

Events, project Management, marketing and funding applications will be handled by the Trustees and appointed sub committees where appropriate.

All other roles as per minutes of meeting on 7 June 2018.

5. Floor Limit expenditure since previous meeting

FW advised there were two items paid for since last meeting, £308.68 for the insurance renewal and £9,357.33 to Graham Construction in respect of the 3rd valuation for the new path.

6. Treasurer's Report

FW provided details of the group's current financial position

FET had reimbursed the group for their proportion of the 3rd valuation for the footpath works.

WFW now had the funding to pay the contractor for the community seating area once this has been completed and signed off by the project manager.

SW made the suggestion that money's received from third parties for grass cutting should be put into a sinking fund with the aim of replacing the grass cutter at the end of its life. All agreed. FW recommended that it was held in the same account but these funds were ring fenced. Again the group agreed.

7. Correspondence

FW confirmed he had responded to Kate Fuller at IFLI with the final review of the funded projects.

FW advised he had been in contact with Alistair Lawson of Scottish Rights of Way Society regarding WFW using recycled signage.

There is also a small fund for signs from Fife Council for non-core paths. WFW would need to supply the posts for the signs.

WFW to form a sub-committee to review the signage requirements for the new path, including an interpretation board and possibly a leaflet of the available walks in the area.

8. Woodland Workouts – scheduled activities to next meeting

The group agreed to reduce the workouts during the summer months. Also agreed not to work on Bank Holidays.

The planned activities as follows:

16th July- Continue the repair to footpath to rear of RDA.

30th July – Maintenance and grass cutting along the footpath from the bridge at the gardeners cottage to the upper bridge.

It was noted that the upper terrace at the walled garden required cutting. AH will carry out this work.

DW asked for assistance on behalf of the RDA for some work within the Sensory Park. This was agreed. SW or AT to assist.

9. Blairhall to Devilla Forest path project – update

AT spoke to Gordon Walker for an update;-

1) The spoil had been removed to enable the fencing to be completed at Muirhead. Postscript: a subsequent site meeting ascertained this was not the case.

2) Slow progress was being made with the fencing. Hoped it would be completed in 2-3 weeks.

3) GW to resolve issue raised by Walled garden owner regarding a strainer being on his land and an issue regarding a section of hedging.

4) The self-closing gate at Muirhead is still to be replaced.

5) GW asked if a decision had been made on the use of additional finer grade blaise in certain areas of the new path.

6) The community seating area has still to be completed to the agreed specification.

At the meeting it was agreed WFW would consider the additional finer blaise but only once we know the final contract cost was on budget.

GW to speak to SW re the batons to be used on the dog leg section.

10. Options for an opening ceremony for the new footpath.

Agreed that a sub-committee would be set up to organise. **Action AT to email group for volunteers. AMc and AH advised they would be happy to volunteer.**

Postscript: The sub-committee will also review an opening ceremony for the community seating.

11. AOCB / Date of next meeting

SW informed group that the AGM for the Blairhall Community Centre was to be held on 18th July and the group had been invited.

DW informed that the aluminium labels for the orchard trees were to arrive next week.

Action:FW to speak to RSPB regarding obtaining bat and bird boxes for the woodland.

Action:AT to deal with Data Protection matter discussed at last meeting.

Thursday 02 August 2018 commencing 7pm at Blairhall Community Centre.

Meeting ended 8.40pm.

Minutes prepared and completed by Andrew Trumper, Acting Secretary, West Fife Woodlands.

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