

Culross Community Council

Minute of Ordinary Meeting of the Council on 21st March 2011

In Town House

Present:
Cllr Martin McNair (Chair)
Cllr Clare Short (Minute Secretary)
Cllr David Alexander (Vice Chair)
Cllr George Connelly
Cllr Jeanie Carwardine
Cllr Diane Mackenzie
Cllr Robert Nelson (Treasurer)
Derek Abbot (Fife Coast & Countryside Trust)
Frank Waterford (Member of Community)
Shirley Teggin (Member of Community)
Campbell Reid (Member of Community)
Susan Bell (Member of Community)

Apologies Submitted:
Cllr Roy McCormack
Cllr Andrew Brown

Ex Officio Apologies:
Cllr Willie Ferguson

The meeting started at: 730pm

Cllr Martin McNair in the Chair.

Agenda Item	Narrative	Action & Owner
Visitor Presentation: Derek Abbot <i>Fife Coast & Countryside Trust</i>	Derek asked to be copied into CCC Minutes in future. <i>Fife Coast & Countryside Trust</i> deals with all things natural rather than environmental. Orientation Panel to be installed in East Car Park and Interpretation Panels about Nature Reserve will be displayed in both East & West Car Parks. Diane announced successful application to <i>Climate Challenge Fund</i> to develop Slate Loan area and asked if this could be incorporated into new signage for Coastal Path. Derek confirmed that this may be possible and will return to future meeting before Culross signage is installed to discuss.	CS to add to Minute Dist List
Planning Application: Shirley Teggin & Campbell Reid Planning Application for Garage @ House at West	Shirley Teggin and Architect, Campbell Reid presented designs for Garage at West Green before Planning application is submitted to Fife Council. Proposal: to extend and heighten existing garage building to create Cafe/Delicatessen on ground floor and two bed-roomed holiday let on new upper level. Parking should not be an issue with proximity to existing Car Parks. Plans expected to be submitted to FC in next few	All Cllrs to review drawing

Green	weeks. Campbell said FC seemed to be supportive after informal discussion of plans. CC given copy of drawings to consider by next meeting.	s & discuss at next meeting
Approval Of Previous Minute	No amendments suggested. Proposed: David Seconded: George David asked for Minutes to be less detailed: verbatim record of discussions unnecessary and only a record of decisions are required. Ctte agreed to David's recommendations so long as sufficient audit trail of decisions is provided.	
CAP Meeting "Quick Fixes"	See attached Table (Appendix 1) for progress.	
Table of Actions	See attached Table (Appendix 2) for update on previous Actions.	
Treasurer's Report	Copy of Accounts circulated to all CCllrs. Copy to be displayed in NB (Appendix 3). <ol style="list-style-type: none"> 1) Accounts for 2010/11 need to be audited and submitted with application for 2011/12 funding. Robert will research how and when this happens. 2) Expected budget for 2011/12 is £400.00 plus 12p per head. 3) £200.00 from <i>Aitkin Mortification</i> paid into account last year: to ask Liz Duff if it is an annual income. 4) DM reported that £200 is on way to Environmental Account from <i>Scottish Power</i>. 5) Expenses request received from Isabelle Jeffrey for fuel costs for flowers/plants (£15.00 was agreed to). Jeannie has discussed free delivery with Traders for any future deliveries. Committee agreed that in future expenditure needs to be agreed by committee in advance. 	CS RN to research RN to see Liz RN to issue chq
Councillor's Report	Willie not in attendance.	
Police Report David attended Liaison Meeting	Speeding voted top priority and Police will be monitoring in the area. DM asked for Police contact details as needs statistics for thefts in area for solar lighting application. David said Police are willing to attend our meetings in the future: Ctte agreed to invite when issue of importance does arise.	DA to forward Police details to DM
Ash Lagoon Committee Report	Carbon Capture plans for Longannet were discussed. Heavy materials to arrive by road or barge. Projected traffic increase resulting from development quite significant and something we should monitor.	
Correspondence List	For full list see Appendix 4. Planning Application from Mike Forsyth: back of property for cattery & kennels. CCC voted to support the proposal and Diane will add our comments of support online. Entrust forms were received to renew registration. Landfill tax; quarry in radius means we can apply for money in future. Martin will complete and seek advice if necessary. Rotary Letter: offer of funding. Notice board and benches? Help with Play Park. George will reply with request for new	DM to submit support online. MM to complete forms. GC to

	Notice Board for Erskine Brae area and benches.	request.
Chair's Report	<p>Happy with our collective progress and the village can see results.</p> <p>Parking: intention to hold public meeting as soon as possible.</p> <p>Constitution: Martin asked George to compare the two constitutions and newly released Scheme and advise accordingly at our next meeting. Diane noted that clause on landfill tax within the current constitution is particularly relevant to us and needs to be included on the constitution we use/adopt.</p>	<p>GC & MM</p> <p>GC to research & report back.</p>
WFVF	Not attended so nothing to report.	
AOCB	<ol style="list-style-type: none"> 1) Susan Bell asked who would inform Parent Council on progress with Lighting in East Car Park now that she was no longer a member of CCC. George thought the Minute was of public record (and available online) so they could easily consult our Minutes online for progress. George recommended we advertise the link or website address for our Minutes. Clare agreed and suggested a link on S1 for greater accessibility & transparency. 2) Susan expressed concerns about advertising rearranged meetings. Clare confirmed that the rearranged meeting for 21st March was publicised at Town House, and on the Notice Board. 	<p>CS to add link to Minutes on S1</p> <p>CS to advertise next meeting</p>
Date, Time & Venue of Next Meeting	No Meeting in April. Next Meeting: Tuesday 3rd May 2011 @ 730pm Town House. (Moved to Tuesday due to Bank Holiday on first Monday).	

The meeting ended at: 10.10pm

This minute was approved by the Council at the meeting on 3rd May 2011.