

Culross Community Council

Minute of Ordinary Meeting of the Council on 6<sup>th</sup> March 2012

In Town House

<b>Present:</b>
Cllr Craig Renton (Chairperson)
Cllr David Alexander (Vice Chair)
Cllr Robert Nelson (Treasurer)
Cllr Diane MacKenzie (Minute Secretary)
Cllr Jeanie Carwardine
Cllr Tim Collins
Cllr George Connelly (now Elected Member)
<b>Ex Officio Present:</b>
None present
<b>In attendance:</b>
Graham Wood
<b>Apologies Submitted:</b>
Cllr Clare Short

**The meeting started at 7.35pm and Cllr Craig Renton in the Chair.**

<b>Agenda Item</b>	<b>Narrative</b>	<b>Action &amp; Owner</b>
<b>Casual Vacancy</b>	Nomination received from George Connelly, Co-opted Member and previously Elected Member until AGM November 2010 to fill recent vacancy – proposed Cllr Tim Collins; Seconded Cllr David Alexander.	
<b>Approval of Previous Minute</b>	Minutes of the Council held on Monday 6 <sup>th</sup> February 2012 were approved. Proposed: Cllr Robert Nelson Seconded: Cllr Tim Collins	
<b>Matters Arising:</b>	<b>Minute of 6<sup>th</sup> February 2012</b> - Debate and discussion took place between Cllr's & Graham Wood to clarify protocol for communication & decision making outwith meetings. It was agreed going forward actions agreed in meetings should be upheld unless special circumstances dictated otherwise and then the Chair will co-ordinate communication. Chair proposed forming sub-committee to determine standing orders for business conduct e.g. Publication of agenda, role of CCC Members – all Cllr's content with Chair determining decisions if not detailed within Scheme, proposal declined. <b>Table of Actions</b> – Common Good Fund – update of information, to be discussed at next meeting due to busy agenda.	

	<p><b>Cllr's Report</b> – Trust &amp; Legacies Update - George has identified a 3<sup>rd</sup> Trust &amp; Legacy and this will be discussed at next meeting.</p>	<p><b>AGEN DA</b></p> <p><b>AGEN DA</b></p>
<p><b>Treasurer's Report</b></p>	<p>No change from previous month - Statement of account circulated.  Current Account – balance £2,122.24  Environmental Account – balance £2,770.39  Letter received from Jayne Scott, Minister <b>Culross Abbey Church</b>, requesting Grant of £600 towards <b>Resonate Arts Group Project</b> taking place in conjunction with <b>Culross Primary School</b> during March &amp; culminating in community art displays during April, May &amp; June 2012 – Cllr's voted and agreed to award grant of £300;  Letter received from <b>School Yard Community Garden</b> for grant of £534 to repair entrance gate and prevent toddlers &amp; young children accessing main road unsupervised, especially important now Rainbow Toddlers Group &amp; others using garden – agreed £534 to be paid out of Environmental Fund;  <b>Bench at Session Green</b> – agreed to locate 'Uncle David's' bench at Session Green - donation of £250 previously received and agreed additional £100 to give budget of £350;  <b>Signage Promenade Walkway</b> – request received for two signs, one at Pier &amp; one at Station Crossing indicating Promenade Walk – agreed £70;  Notice Board Session Green – budget of £800 agreed and quotes to be obtained.</p>	<p><b>RN</b></p> <p><b>CR to advise</b></p> <p><b>CR to advise</b></p> <p><b>DA to purchase</b></p> <p><b>DM to purchase</b></p> <p><b>DA &amp; GC</b></p>
<p><b>Correspondence List</b></p>	<p>As previously agreed, no full correspondence list produced and copies of correspondence requiring attention were presented –</p> <ol style="list-style-type: none"> <li>1. Application for Procession Licence for Cycle Event through village - comments requested – Cllr's in support.</li> <li>2. Planning Application to be lodged by Balgownie Farm, West Grange for erection of 45.9m wind turbine – Cllr's agreed to request Statutory Consultee Status and consider further at next meeting.</li> <li>3. Queen's Diamond Jubilee – advice from Fife Council no alcohol to be consumed in public places.</li> </ol>	<p><b>TC to advise</b></p> <p><b>TC AGEN DA</b></p>
<p><b>Chair's Report</b></p>	<p>Attended West Fife Villages Forum Meeting on 23<sup>rd</sup> February and no matters to report.  Met with Robert to arrange change of signatory on Bank Accounts only to find new paperwork required to be completed.  Signatories remain Treasurer &amp; Vice-Chairperson at present.</p>	<p><b>CR &amp; RN</b></p>
<p><b>Councillor's</b></p>	<p>No Councillor's Report.</p>	

<b>Report</b>		
<b>External Meeting Reports</b>	<ol style="list-style-type: none"> <li>1. Police Report – next meeting 1<sup>st</sup> May 2012.</li> <li>2. Ash Lagoons Meeting – Robert &amp; David attended on 16<sup>th</sup> February. Grant applications will now only be considered from registered charities. On-going issue of trees affecting view Veere Park &amp; Low Valleyfield – Marilyn Dennison on sub-committee.</li> </ol>	
<b>Input from Member's of Public Present</b>	<p>Graham Wood advised the following:</p> <ol style="list-style-type: none"> <li>1. Public Toilets Overflow – has this been reported? Jeannie advised reported to Ron Farn, Environmental Services and repaired same day. Cllr's agreed all members of the public can report matters to Fife Council and sign to be made displaying contact details.</li> <li>2. Newsletter – Chairperson's write up within last newsletter well received and Graham advised received request for each member of CCC to write his or her view of the village. Cllr's agreed role to represent community matters, views &amp; opinions; not their own personal views and declined to progress this request. Chair will submit article for next newsletter.</li> <li>3. Next Edition of Newsletter due April 2012 and GW has obtained sponsorship to assist with publication &amp; short story competition for children at Culross School. Deadline for newsletter 1<sup>st</sup> April. Article to go in Dunfermline Press.</li> <li>4. Culross Music Festival – GW has sponsorship for Festival Newsletter &amp; Programme; featuring history of Culross, background on artists, art competition for children, information on Community Art Project.</li> <li>5. Community Art Project – The Town House ground floor area will be used as an Art Gallery for the Community Art Project around the end of May/ Music Festival Weekend. No planning issue, carried out in conjunction with NTS.</li> </ol>	<p style="text-align: center;"><b>GC</b></p> <p style="text-align: center;"><b>CR</b></p>
<b>Community Action Plan</b>	<p>Agreed to include on-going actions within Minutes and discontinue appendix. For history please refer to previous appendices.</p> <p><b>Newsletter</b> – Tim confirmed delivered to Shiresmill and outlying areas. Deadline for next edition 1<sup>st</sup> April.</p> <p><b>Dog Waste Bags</b> – Dog owner reported 6 times to Dog Warden and no known action – Tim to write and ascertain outcome. Dog warden Phone number 08451 55 00 22 if residents have concerns about dog fouling.</p> <p><b>Planting &amp; Tubs</b> – Robert now able to get soil from field for tubs in East Car Park. Jeannie has planted out planters in Sandhaven &amp; flower bed West Green; purchased 2 x flowering cherry trees – Robert &amp; Tim will assist with planting. DM planted tubs at Session Green &amp; Kirk Street. Tuesday Tidy Up's not yet started.</p> <p><b>St Mungo's Chapel</b> – Tim will write to NTS to request volunteers to assist with tidying up this area.</p>	<p style="text-align: center;"><b>TC</b></p> <p style="text-align: center;"><b>JC, RN &amp; TC</b></p> <p style="text-align: center;"><b>DM</b></p>

	<p><b>Empty Housing</b> – Sharon Morrison, FC, met with Jeannie, advised West Green Cottage now on defective buildings register and will be inspected regularly by FC. Owner traced and registered mail been received at address. NTS made new oak gate to restrict access to lane. Sandhaven House – Scott Young, FC, visited and undertook remedial repairs to gable end. Scottish Government looking at problem of empty houses.</p> <p><b>Boat House</b> – Ivy roots killed and will be cleared as part of Tidy Up Programme.</p> <p><b>Lighting Cycle Path</b> – Diane has had no success with this and will progress if time permits.</p> <p><b>Common Good Fund</b> – George is continuing dialogue with FC Archives at Markinch to identify whereabouts of any movable assets belonging to village prior to re-organisation in 1975.</p> <p><b>Additional Lighting East Car Park</b> –to be discussed at next meeting.</p>	<p><b>TC</b></p> <p><b>On-going</b></p> <p><b>On-going</b></p> <p><b>On-going</b></p> <p><b>AGENDA</b> <b>AGENDA</b></p>
<b>Planning</b>	<p>1) Erection of replacement single domestic garage/workshop/store to side/ rear of dwelling house, Myrtle Bank, Culross – permitted.</p> <p>2) Local Development Plan Exchange – Tim will write requesting update.</p>	<b>TC</b>
<b>AOCB</b>	<p><b>1. Parking Priority project 2012</b> – Meeting with Stakeholders (Residents, Fife Council Officials, Police) took place on Monday 5<sup>th</sup> March 2012 to explore main issue arising from Community Survey and seek ideas/ solutions from those present. It was recognised it may be impossible to solve parking problem but needed to be fully explored. From the outset it was explained by FC there was no available money to spend; it is an issue in every community throughout Fife and we are fortunate in having two car parks. Recent Speeding Survey results showed no issue with speeding. Meeting agreed way forward is to ask residents for co-operation in parking with respect; seek feedback from residents on whether yellow lines should be used on one side of road through Sandhaven; and explore installation of 4/5 oak bollards at drop kerbs in Sandhaven to enable wheelchairs/ pushchairs to cross road – agreed newsletter should be used to publicise this and Jeannie &amp; David will write article.</p> <p><b>2. Twinning Culross/ Veere</b> – Graham advised Culross was never officially twinned with Veere, despite close historical connections. Agreed Graham</p>	<b>JC &amp; DA</b>

	<p>will write article for next edition of the Newsletter highlighting the history of Culross &amp; Veere and see what develops.</p> <p>3. <b>Closure of Public Toilets</b> – article from Dunfermline Press circulated suggesting all toilets in Fife will be closed with exception of one in St. Andrews. George emailed Willie seeking clarification on FC position and will forward to all. Craig will seek freedom of information request from FC.</p> <p>4. <b>National Spring Clean 2012</b> – Diane is keen to organise a clean up week 2<sup>nd</sup> April – 7<sup>th</sup> April in conjunction with FC &amp; Keep Scotland Beautiful Spring Clean campaign. Funds agreed to cover costs for posters &amp; padlocks for skip (from FC to be located in West Car Park).</p> <p>5. <b>Network Rail Outcome</b> – Positive news trains will sound their horns earlier than at present to give more notice to people crossing Station Path. Gate springs not working well there and George has advised Scottish Power.</p> <p>6. <b>Fencing Around Play Park</b> – Graham raised concern about dogs accessing play area. Safety report from April 2011 indicated fencing around play parks not considered good practice – very costly; restrictive and not shown to deter dogs. George gave copy of report to Graham to read.</p> <p>7. <b>Culross Tourist Society</b> – group closed, £10 donation received.</p>	<p><b>GC</b> <b>CR</b></p> <p><b>DM</b></p>
<p><b>Details of Next Meeting</b></p>	<p>Next meeting <b>Monday 2<sup>nd</sup> April 2012 at 7.30pm @ Town House.</b> Agenda to be circulated 27<sup>th</sup> March &amp; Displayed 30<sup>th</sup> March 2012.</p>	<p><b>DM &amp; CR</b></p>

**The meeting ended at: 9.40pm**