

Culross Community Council

Minute of Ordinary Meeting of the Council on 6th February 2012

In Town House

Present:
Cllr Craig Renton (Chairperson)
Cllr David Alexander (Vice Chair)
Cllr Robert Nelson (Treasurer)
Cllr Diane MacKenzie (Minute Secretary)
Cllr Jeanie Carwardine
Cllr Tim Collins
Cllr Clare Short
Cllr George Connelly (Co-opted Member) Departed meeting 9pm
Ex Officio Present:
Cllr Willie Ferguson
In attendance:
7.50pm Dougie McNair (dept 7.55pm)
8pm Mr Andy Jones, Fife Police Road Safety Officer
8.30pm Mr Allan McCarthy & Mr Simon Constable, Rail Safety Network Rail
9.30pm Martin McNair (dept 10pm)
Apologies Submitted:
No apologies received.

Cllr Craig Renton in the Chair. Please note the meeting conducted business out of order from the Agenda in order to accommodate guest speakers.

Craig advised received letter from Cllr Graham Wood tendering his resignation with immediate effect and Craig wished to convey his thanks to Graham for his efforts as correspondence secretary and for undertaking role of editor of village newsletter.

Agenda Item	Narrative	Action & Owner
Approval of Previous Minute	Minutes of the Council held on Monday 5 th December 2011 & Special Meeting held on 19 th December 2012 were approved. Proposed: Cllr Tim Collins Seconded: Cllr Robert Nelson	
Matters Arising:	Minute of 5 th December 2011 St Mungo's Chapel – Diane advised Graham invited Joanne Churchill to this meeting as agreed at the meeting of 5 th December and subsequently had to postpone due to	

	<p>pressure on the agenda. Diane wished to clarify the protocol for decision making out with meetings? It was agreed going forward actions agreed in meetings should be upheld unless special circumstances dictated otherwise and then the Chair will co-ordinate communication.</p> <p>Display of Minutes of Meetings – Craig raised concerns about the time delay between meetings taking place and the minute being displayed - meeting acknowledged process not ideal but bound by the terms of Fife Council Scheme, namely ‘minutes shall be signed at the next ordinary meeting.....and thereafter shall be available for inspection...’. However acknowledged agenda will be displayed in advance of a meeting and residents can ask for comments to be raised or attend in person should they wish.</p> <p>There were no matters arising from Special Meeting of 19th December 2011.</p>	
<p>Treasurer’s Report</p>	<p>Statement of account circulated.</p> <p>Current Account – balance £2,122.24</p> <p>Grant of £1300 from FC remains partially spent with notice board still to be purchased (£800 remains) and in addition bench in memory of Uncle David to be purchased (£250).</p> <p>Grant of £100 for Culross Craft Club awaiting bank details.</p> <p>Surplus funds available to Village Groups –letter requesting funding received from Rainbow House Toddlers Group and agreed grant of £100 with further grant considered with more detailed breakdown of costs.</p> <p>Culross Abbey Church – require funds to repair roof and Cllr’s asked to give consideration to this matter for discussion at next meeting.</p> <p>Environmental Account – balance £2,770.39 after payment of £341.28 on Heritage Signs for Rights of Way.</p> <p>Hedge cutting of village approach roads completed and approx £200 to be paid.</p>	<p>DA/ GC</p> <p>CR/ RN</p> <p>TC/ RN</p> <p>ALL AGEN DA</p> <p>RN</p>
<p>CAP Meeting “Quick Fixes”</p>	<p>Agreed to include on-going actions within Minutes and discontinue appendix. For history please refer to previous appendices.</p> <p>Newsletter –meeting unanimously agreed excellent first copy of ‘new’ newsletter and congratulations to Graham for hard work & editorial content. Tim requires his to deliver and will contact Graham.</p> <p>Litter Bins –Bin @ The Cross now has liner.</p> <p>Dog Waste Bags – Agreed alterations to dispensers not practicable – walkers removing all bags in one go and not possible to prevent. Concern about waste on path and Willie agreed to ask Dog Warden to erect new signs & visit on sunny days when village busy.</p> <p>Dog warden Phone number 08451 55 00 22 if residents have concerns about dog fouling.</p> <p>Planting & Tubs – Robert now able to get soil from field</p>	<p>TC CLOSE D</p> <p>WF</p>

	<p>for tubs. Will advise when needs help from Tuesday Tidy Up group with planting of 2 x Christmas Trees + 2 x flowering trees.</p> <p>Grant of £410 approved, not yet received, from Floral Enhancement Fund & Jeannie requested lift to Growforth to collect plants for Sandhaven Tubs.</p> <p>St Mungo's Chapel – New NTS Interim Property Manager, Joanne Churchill to be invited to next meeting to discuss NTS work in village.</p> <p>Notice Board & Benches – as per update above.</p> <p>Empty Housing – West Green House windows broken & boarded over. Robert Moonie, FC Building Standards ascertaining progress finding owner.</p> <p>Parking – Priority project 2012 – agreed to establish sub-group to progress towards meeting with stakeholders possibly April 2012 – Jeannie & Craig to form sub-group with representation from members of community; Willie to gather names of stakeholders to invite to meeting. It is recognised it may be impossible to solve parking problem but needs to be fully explored.</p> <p>Boat House – Duncan has killed ivy roots and waiting die-back before clearing.</p> <p>Lighting Cycle Path – Diane is still trying to order test Solar light – concerns company no longer trading.</p>	<p>RN</p> <p>DM</p> <p>DM/ TC</p> <p>AGEN</p> <p>DA</p> <p>CS</p> <p>DA/ GC</p> <p>On-going</p> <p>JC/ CR</p> <p>WF</p> <p>On-going</p> <p>On-going</p>
Table of Actions	<p>Agreed to include actions within Minutes and discontinue appendix. For history please refer to previous appendices.</p> <p>Common Good Fund – George is continuing dialogue with FC Archives at Markinch to identify whereabouts of any movable assets belonging to village prior to re-organisation in 1975.</p> <p>Additional Lighting East Car Park – to be discussed at next meeting.</p>	<p>GC</p> <p>WF/ CR</p>
WFVM	Craig agreed to represent CCC at monthly meetings.	CR
Councillor's Report	<p>Willie provided feedback on Pear Tree Cottage planning complaint – see planning.</p> <p>Trust & Legacies update –</p> <p>Aitken Mortification – for poor householders residing in Culross, estimated income this year £64.97, full revenue balance £707.25.</p> <p>Lady Baird Preston – for poor householders residing in Culross, estimated income this year £75.20, full revenue balance £884.96.</p> <p>Willie advised these funds are administered confidentially by group comprising FC Legal, FC Cllr, CC Cllr when need arises. Agreed Craig will represent CCC.</p>	CR/ WF

Police Report	Reported increase in break-ins to clubs, pubs, fruit machines etc. Speeding in all coastal villages remains priority. Dog fouling an on-going issue.	
Ash Lagoon Report	Next meeting on 16 th February 2012.	DA/ RN
Planning	<p>1) Conversion of garage to form two-storey dwelling house, The House at West Green, Culross – Willie advised CCC Statutory Consultee and expectation a decision is submitted – support, object, or neutral – along with reasons. Cllr’s voted 4:1 against this planning application (1 abstention, 1 declaration of interest) due to the proposal having architectural features inconsistent with the village amenity, specifically the south gable; an indication a right of way through to the play area would be cut off; a feeling the proximity of the building was too close to the main road; a belief some of the land included in the application may be common good land.</p> <p>2) Erection of replacement single domestic garage/workshop/store to side/ rear of dwelling house, Myrtle Bank, Culross – Cllr’s were not aware of any objections to this application and unanimously agreed to this being advised.</p> <p>3) Alterations including formation of stainless steel roof, insertion of copper strips and replacement louvers, Culross Abbey, Culross – Cllr’s were not aware of any objections to this application and unanimously agreed to this being advised.</p> <p>4) Local Development Plan Exchange –FC Planning Committee agreed to prepare a single local plan for Fife (June 2011) to guide development over a ten year period, reviewed and updated every five years – the exchange has been created as an informal liaison group to exchange ideas throughout the Plan’s preparation. Culross has one potential site for housing detailed on the proposed Local Plan – 3 houses at Blackadder Haven (tbc if Orchard View Land) – and one request seeking allocation of the land to the West of Erskine Brae for housing for 3 houses. Agreed topic to be placed on agenda of next meeting.</p> <p>5) Pear Tree Cottage – Complaint regarding size & scale of timber shed erected in rear garden – Willie received written response from Mark Dall, FC Enforcement Officer, advising site visit undertaken and confirmed shed built in accordance with approved plans; all elevations measured and slight height variation at its lowest point and owner requested to submit a revised drawing which will be classed as a non-material variation.</p>	<p>TC</p> <p>TC</p> <p>TC</p> <p>Next mtg AGEN DA</p>

<p>Correspondence List</p>	<p>Further to resignation of Secretary, it was agreed this vacancy would be filled by Tim Collins and communication should continue to be through culrosscc@yahoo.com email box or by contacting Cllr's directly. Tim will ensure Jeannie & Robert are kept informed of key matters should they arise in between meetings. It was further agreed email communication should be kept to a minimum. Items for the agenda should be tabled in advance and the agenda displayed on the Notice Board.</p> <p>Cllr's each signed a copy of Schedule 3 'Standards of Conduct' of the Scheme and Tim will ensure posted to FC. As previously agreed, no full correspondence list produced and copies of correspondence requiring attention were presented –</p> <ol style="list-style-type: none"> 1. British Cycling Organisation Cycling Race. Proposed to take place in village – new contact Mark Young to be contacted by David, CCC and Martin, Gala Committee to progress. 2. Fife Local Development Plan – discussed under planning. 3. Application from Lisa Maxwell, Rainbow House Toddler Group seeking contribution from CCC for new projects – discussed under finance. 4. Email received from Susan Hunter, resident, requesting guidance on placing a memorial plaque on one of the existing benches or even gifting a bench. Agreed Tim will write to advise CCC have no objection to placing a bench with a plaque and preferred location would be Session Green however to make aware of previous theft of benches and for a new one to be sufficiently heavy and secure. 	<p>TC</p> <p>CR/DM</p> <p>TC</p> <p>DA</p> <p>TC</p>
<p>Chair's Report</p>	<p>Craig thanked the Cllr's for their patience with tonight's agenda and advised in future the agenda will be managed differently.</p> <p>He wished to thank everyone for the excellent Hogmanay Torchlight Procession Event.</p>	
<p>AOCB</p>	<ol style="list-style-type: none"> 1) Hogmanay Procession – to be devolved to sub-committee to consider whether to hold procession again next year. 2) INEOS Community Liaison Meeting – Willie advised this group met following concerns raised by Rachel Squire, former MP, should there be an emergency at BP and Culross used to attend annual meeting. Now meet twice yearly and agreed Craig & Clare will attend in June. 3) Scottish Diaspora Forum – seeking contact with embroidery group and Craig advised Craft group & NTS of request. 4) Forth Estuary Forum – Robert to attend. 5) Tractor Mounted Power Hose – Robert offered use for village tidy up events. 	<p>Future Agenda</p> <p>CR/ CS</p> <p>CLOSED RN</p>

		RN
Details of Next Meeting	Next meeting Monday 5th March 2012 at 7.30pm @ Town House.	

The meeting ended at: 10.30pm

8pm Guest Andy Jones, Fife Police Road Safety Officer, discussed speeding issues within village and agreed

- the 20mph road markings need to be re-painted – this speed limit is mandatory;
- will speak with Scott Blythe, FC, to arrange for bollard to be positioned on corner of Beechwood House to protect gable end from further impact from buses;
- speed survey to be undertaken prior to end March to determine volume & speed of traffic through village and CCC will be advised of findings;
- mobile speed camera to be located in village when finished sessions on A985 – note A985 road is being targeted in an effort to reduce speed & no. of casualties;
- school children could be offered chance to use mobile speed gun to raise awareness;
- Sergeant Gary Day would be person to invite to parking meeting;
- Graham Walker, PC partly funded by Stagecoach will raise concerns about speeding buses directly with Stagecoach/ Rennies, in particular school bus & late night buses;
- Junction of new sawmill with A985 has no filter lane and concerns will be raised with BEAR

8.30pm Guests Allan McCarthy & Simon Constable, Network Rail, Rail Safety, discussed concerns about speed of trains travelling through village and crossing safety at Station Path -

- Speed limit for trains through village is 35mph, increased from 15mph some years ago, and trains should sound horn on approach to crossings however smooth rail track reduces noise of approaching trains and concern people not aware of train;
- Initially will speak to rail operators and advise running speed checks in area and this will have effect of raising driver awareness of speed;
- Crossing gates will be checked for function, visibility and safety;
- Will re-assess risk of using crossing if elderly or with bikes/ pushchairs to ensure enough time to cross safely from when whistle sounded;
- Station Path Crossing responsibility of Scottish Power and telephone working;
- Fencing along either side of railway responsibility of Network Rail and will look at broken fence in Low Valleyfield & on sea side near Pier –repair of fence damaged by strong winds over festive period repaired very quickly and much appreciated;
- Reminded it is not permitted to display additional signage at crossing gates and therefore fund-raising signs removed from crossing at Pier;
- Community Education available for Primary School, newsletter, publicity material.